



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

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November 25, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A  
GRANT AGREEMENT FROM THE ROSALINDE AND ARTHUR GILBERT  
FOUNDATION FOR ACTIVE LIVING GRANT WRITING SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on April 19, 2011 to accept and execute grants and awards from federal, State, and other public and private agencies in amounts not to exceed \$100,000 per term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept a Grant Agreement (GA) from The Rosalinde and Arthur Gilbert Foundation in the amount of \$100,000 to be received in two payments: \$50,000 in November 2014 and \$50,000 in April 2015, based on satisfactory progress on project objectives, completion of a midpoint progress interview, and receipt of a six-month interim financial report. This grant will assist high-need local jurisdictions with grant writing to receive State and federal funds for park and street improvements.

The Department of Public Health's Division of Chronic Disease and Injury Prevention Policies for Livable, Active Communities and Environments (PLACE) Program will use these funds to promote access to physical activity in local jurisdictions with high rates of obesity by assisting with the development and submission of grant applications that will fund active living programs, plans, and infrastructure improvements. Specifically, funds will be utilized to: 1) work with local government staff to identify priority projects in cities with which the PLACE Program has worked to create park, bike, and pedestrian plans; 2) convene staff from city departments to discuss proposal content; 3) gather data to support proposals; 4) draft proposals; 5) obtain feedback from city staff/leadership and community organizations; 6) obtain support for proposals from local elected officials; 7) submit at least five proposals for funding to improve park, biking, and walking amenities; and 8) prepare implementation plans for grants awarded.

By the end of the one-year initiative, at least five grant applications promoting active living in local jurisdictions will be submitted to federal, State, and/or local funders for consideration. Grant applications may include requests to fund initiatives such as safe routes to school programs, park master plans, and the construction of bicycle and pedestrian facilities. Successful applications and

awards will provide community members in high-need local jurisdictions with more opportunities to walk and bike safely, thereby increasing physical activity and decreasing rates of obesity.

County Counsel has reviewed and approved the GA as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH: bh  
#03141

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors